



Prestbury Parish Council

Minutes of the 5th ordinary meeting of Prestbury Parish Council 2020/21, held remotely at 7.30 pm on Wednesday 9th September 2020,

This meeting was held remotely using teleconferencing facility 'Zoom' because of Covid-19 restrictions and held in accordance with *Amendment Regulations to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (the 2020 Regulations)*

Attendance

Members of Prestbury Parish Council

Cllr Lillian Burns

Cllr Danny Franks

Cllr Jon Hallowell attended from item PPC 20-21/ 178 Finance as shown

Cllr Valerie Herbert

Cllr Peter Holes

Cllr Marilyn Leather

Cllr Keith Podmore

Cllr Arthur Dicken – absent for item PPC 20-21/177

Members of Cheshire East Council

Cllr Paul Findlow

Members of the public

A member of the public attended for item 4 and left the meeting at 19.40pm

PPC 20-21 / 174 Apologies for absence

Cllrs. Jackson and Murphy

PPC 20-21/ 175 Declarations of interest

None

Signed

Date

PPC 20-21/ 176 Public Participation

A local resident attended the meeting to raise concerns about the current Castle Hill / Chelford Road junction and the visibility issues caused by a curve in the road and possible solutions. These comments were noted and will be discussed as an item at the October meeting of the Parish Council

PPC 20-21/ 177 Council Minutes

The minutes of the meeting held on 12th August 2020 were approved
Proposed by Cllr Burns. Seconded by Cllr Franks
All in favour

Cllr Findlow requested that he receive minutes for both Planning Meetings and Parish Council meetings

PPC 20-21/ 178 Finance

A report from the RFO was tabled and the following points in particular noted

- Matters relating to the appointment of the Clerk - were discussed, including declarations to the pension regulator and actions required in respect of NEST (the government workplace pension scheme). A request was made to approve contracting with Shire at a cost of £20 to enroll the clerk for statutory pension arrangement. Proposed Cllr Podmore. Seconded Cllr Burns. All in favour
- PAYE/NI – it was reported that discussions are still be undertaken with HMRC to get a definitive answer on the liability of the amount still due.
- Insurance renewal – Consideration was given to three quotes for the renewal of insurance. It was agreed to enter into a three year agreement with Hiscox as the overall terms were considered best. Cllr Holes as RFO to agree to contract with Came&Company, at a cost not to exceed £1379.37 per annum. Came&Company to issue an updated invoice. The invoice to be paid by bank transfer after checking by two members of the F&GP committee to verify payment correct. Proposed Cllr Herbert. Seconded Cllr Dicken. All in favour.
- Armadillo contract – consideration was given to the additional space that the Council now needs for storing all its equipment and that this could be achieved by renting a further additional twenty five square metres of space. It was agreed to rent this additional space at a cost of £25 per week. Proposed Cllr Franks. Seconded Cllr Podmore. All in favour
Cllr Holes is now the main contact for this contract
- Reserves Policy – a draft policy was tabled for consideration including the level it was felt appropriate to hold as reserve. It was agreed that Cllrs Holes and Dicken work on the policy with the Clerk for tabling at a future meeting.
- Resilience Plan – this-remains outstanding
- August Accounts – all accounts circulated were in order and no questions raised.

Signed

Date

Cllr Hallowell joined the meeting

- Payments for authorization - it was noted that during the month there were no requests being sought for debit card payments. Cllrs Hallowell and Leather have checked all other payments and as set out in the RFO report and below were approved as follows -
 - Aubergine – small council website package, quarterly compliance scan and planning portal integration £1617.60 gross
 - Thorneycroft Solicitors – employment contract professional charges £360.00 gross.
 - Village Hall - 1st September meeting £30.00
 - Came and Company – payment not approved as Council decision to renew with Hiskox. RFO to delete payment from bank payments list.

Proposed Cllr Holes. Seconded Cllr Podmore. All in favour.

- Christmas lights – Cllr Leather had received a number of contractor proposals for the provision of improved lighting for the village. Along with Cllr Hallowell it was requested that firm proposals and costs were to be sought and brought back to the October meeting for final approval.
- Purchase of Large Remembrance Poppies – Cllr Leather reported that current availability was still being sought. If available this would require a donation to the Royal British legion and members agreed to this purchase up to the value of £100.
Proposed Cllr Leather. Seconded Cllr Holes All in favour
- Signs and posts Parrot's Field – consideration was given to approve the expenditure of up to £150 for signs at the site. Proposed Cllr Podmore. Seconded Cllr Dicken All in favour..

PPC 20-21/179 Committees

It was noted that the Planning Committee minutes for the meeting held on 5th August 2020 had not yet been circulated. These will be considered at the October meeting.

PPC 20-21/180 – Refurbishment of the stocks

It was confirmed that this work will shortly take place by Stenhouse Joinery Ltd at a cost of the original quotation of £598.

PPC 20-21/181 – Cheshire East Active Travel Consultation

Cllr Burns proposed that a request for consideration of footpath improvements as set out in the “Plan For Prestbury” page 35 be considered for submission. This would specifically focus on the improvement to the footpath from Bridge Green along the Bollin Valley to the Macclesfield boundary at Tytherington. Cllr Burns will prepare a draft submission for consideration.

Signed

Date

PPC 20-21/182 – Assessment of the early impacts of the King’s School opening

It was agreed to monitor the current highways issues and to provide a review and update at the October meeting.

PPC 20-21/183 – Gardening update

Cllr Podmore confirmed that to date he had only received one tender for works at the AWT building. As a result it was agreed to hold this item over to the October meeting.

PPC 20-21/184 – Appointment of professional planning advisors

It was agreed to request that the Planning Committee review its “Terms of Reference” in respect of the future use of specialist advisors where necessary for very specific types of planning application on which the Council is asked to comment. Agreed it may be relevant to include a budget for up to £1500. The Clerk and Cllr Leather to discuss

PPC 20-21/185 – Newsletter

- All councillors as below to provide draft content to Cllr Hallowell asap and no later than 14th October
 - Lead article – possibly the second part of the local plan Cllr Burns
 - Chairman’s letter including the need for 2 councillors - Cllr Podmore
 - Intro to new clerk with photo – Mark Wheelton
 - New email addresses for councillors and telephone no. and email address for clerk - Mark Wheelton
 - Parrotts Field – Cllr Podmore
 - Station improvements / progress – Cllr Murphy
 - CAA consultation – Cllr Leather
 - Poppy Collection – arrangements for 2020 – Cllr Burns
 - Christmas lights – Cllr Leather
 - Covid 19 impact – Cllr Podmore
 - New website – Cllr Franks
 - Great British Clean – up – Cllr Herbert
 - Country Life article re Prestbury – Cllr Burns
 - Situation regarding Christmas street party – Cllr Holes
- Cllr Hallowell agreed to layout the newsletter and Cllr Burns agreed to proof read it
- Cllr Podmore to approve the newsletter before it is printed
- Agreed that distribution should preferably be at the beginning of November latest

- Cllr Burns proposed that up to £1500 be approved for the printing and distribution of the newsletter with a print run of 3000 in full colour; seconded by Cllr Hallowell. All in favour

Signed

Date

PPC 20-21/186 –Prestbury Station

This item was deferred to the October meeting

PPC 20-21/187 – Provision of cycle racks

This item was deferred to the October meeting but all members were requested to consider in the meantime where they felt these would be most useful

PPC 20-21/188 - Children's Playground

The following items were discussed to address areas for action raised in the recent 2020 inspection of the playground

- Raising the canopy of encroaching trees – Cllr Holes proposed that Chris Gibson's quote of £200 (not 3200 as circulated before the meeting) to cut and remove the lower branches, raise the canopy and generally tidy the trees be accepted. Seconded by Cllr Herbert All in favour
- Power cleaning the see saw area which is exceedingly slippery - Cllr Holes proposed that the quote of £95 from Aquatec be accepted. Seconded by Cllr Franks. All in favour
- Remedial joinery work – Cllr Holes proposed that the quote from Stenhouse joinery to repair the gates, fence posts, the multiplay area and to close gaps in woodwork which could trap small fingers at a cost of £880 be accepted. Seconded by Cllr Herbert. All in favour
- Child safe clear preservative - Cllr Holes proposed that the quote from Stenhouse joinery to paint all wooden surfaces including all the perimeter fencing with preservative at a cost of £445 be accepted. Seconded by Cllr Hallowell. All in favour

PPC 20-21/189 – Proposal to refurbish the two heritage lamp posts in Springfields car park

Cllr Holes proposed that the quote from Stenhouse joinery to strip down and re-paint these 2 lamp posts at a cost of £460 be accepted. Seconded by Cllr Dicken. All in favour.

PPC 20-21/190 – proposal to investigate the siting of electric vehicle charging points

Cllr Holes will discuss further with his contact as there are a number of variables and then meet with Cllr Podmore and bring a proposal to the next PPC meeting. Possible areas to site charging points eg the Tennis Courts and Bridge Green car park to be considered.

Signed

Date

PPC 20-21/191 – Clerk's report

- Electric vehicle charging points – discussed under item PPC20/21/190
- Cllr Podmore will respond to the resident re the following
 - State of the village – Cheshire East will be contacted re the weeds that have not been sprayed according to their schedule
 - Disabled parking – mixed views as those with a disabled permit can park on double yellow lines. Andy Simpson's advice will be sought
 - Speed of vehicles in the 20mph area – Cllr Dicken to draft a response for Cllr Podmore
 - Speed of vehicles in New Road – Cllr Dicken will investigate if a SID can be positioned there and will investigate with the PCSO if more frequent speed checks in the village can be carried out

Police Report was tabled and the worrying increase in Violence/harassment/threat to life was noted. Cllr Dicken will request more detail around this area

NALC rebuilding communities – Cllr Burns proposed that she take part in this event at a cost of £30. Seconded by Cllr Podmore. All in favour. The Clerk was requested to book a place.

The meeting finished at 10.30

Signed

Dated.

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