



# Prestbury Parish Council

## Annual General Meeting Agenda

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**Date:** Wednesday, 5<sup>th</sup> May 2021

**Time:** 7.30pm

**Venue:** Virtual

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### **Note to Councillors.**

If a member is unable to attend the meeting, please notify the Chairman and Clerk of your apologies. If a member requires advice on any item involving a possible declaration of interest which could affect their ability to speak and/or vote, they are advised to contact the Chairman or Clerk at least twenty-four hours in advance of the meeting.

### **Note to Public and Press:**

In these extraordinary circumstances if you wish to attend the meeting, please forward your email address to the Clerk ([clerk@prestbury.gov.uk](mailto:clerk@prestbury.gov.uk)) 48 hours before the above date, after which you will receive confirmation to join the meeting via Zoom. Members of the public wishing to address the Council should do so during Public Participation. Permission to speak will be at the discretion of the Chairman. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Chairman to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Prestbury Parish Council, residents will be referred to the appropriate body.

## **AGENDA**

- 1. Election of a Parish Council Chair for the year 2021/22**
- 2. Election of Parish Council Vice - Chairs for 2021/22 (Vice Chair & Vice Chair Finance)**
- 3. Apologies** - To receive any apologies for absence and note any non-attendance.
- 4. Declarations of Interest** -To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011
- 5. Public Participation** -The Chair may allow representations from members of the public.
- 6. Minutes:** To approve the minutes of the Council meeting held on the 21<sup>st</sup> April 2021.
- 7. To elect the Committees and appoint areas of responsibility for 2021/22.**  
Finance & General Purposes Committee

**Please Contact:** Mark Wheelton – Clerk to Prestbury Parish Council  
[clerk@prestbury.gov.uk](mailto:clerk@prestbury.gov.uk)  
07735 878606

Issued: 29<sup>th</sup> April 2021



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Planning Committee  
Events Committee  
Areas of specific responsibility  
Leadership of Council projects

**8. Finance:** To receive a report from the Responsible Financial Officer (RFO) including:

HSBC update -  
Authorised signatories payment approval process  
Update on Year End Audit  
Internal Audit/External Auditor Instructions  
AGAR 20-21  
April accounts  
Payments for authorization.  
Regular Payments for approval  
F&GP 4th Quarter Check  
PAYE Calculation Update (Cllr. Holes)  
Contracts - ANSA Update  
Bridge Green Car Park drain repair update

**9. Future meeting dates:**

- To review further the dates for future meetings in the light of the current legislation as it affects virtual meetings.
- To discuss the actions required in preparation for a move back to face-to-face meetings.

**10. Committees:**

To note the minutes of the Planning Committee meeting held on 31<sup>st</sup> March 2021.  
To note the minutes of the Finance & General Purposes Committee held on 22<sup>nd</sup> February 2021

**11. Roads, pavements and safety of the public realm:** to discuss issues in relation to this including:

- Speeding on village roads - an update on discussions with adjoining Parish Councils (ML/DF)
- To discuss a possible speed watch scheme for Prestbury in the light of investigations conducted (ML/AD)
- To provide an update on the public footpaths in the village (DF)

**12. Spring 2021 Newsletter:** To provide an update on the completion and distribution of the new newsletter. (LB)

**13. Cheshire East Council Part 2 of the Local Plan:** to provide an update on progress of the publication version of the Cheshire East Council Local Plan Part 2, the Site Allocations & Development Policies Document (SADPD) following the recent Cheshire East Council Cabinet consideration. (LB).



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**14. Draft Housing Supplementary Planning Document (“Housing SPD”)** – to discuss this consultation launched by Cheshire East Council on 26<sup>th</sup> April 2021 (LB)

**15. Policy Review:** to note, review and approve where required the following updated or new policies -

- Equality Policy (Clerk)
- GDPR Policy (DF)
- Health & Safety Policy & Appendix (new – Clerk)
- Complaints Policy (new – Clerk)

**Project items:**

**16. Prestbury Railway Station:** to update on progress on this issue (DM)

**17. Grounds Maintenance:**

- Sundial planting bed - to receive an update on progress on this issue (KP)
- Parish Council land enquiry – land adjacent to the Prestbury Bowling Club.

**18. Children’s Playground / Playing Field:**

- Playground surfacing - to provide an update on the options and costs for getting all/most of the playground covered with a safety/all-weather surface (PH)
- To receive an update on the proposal for a “Padel” court by Prestbury Tennis Club following discussions with the Parish Council Chairman (KP)

**19. Police Report** – to provide members with a review of the monthly data (AD)

**20. Clerk’s report –**

- **Correspondence** – to discuss and agree actions on any items of correspondence received during the month.

**Date of next meeting:** - To note the next meeting of the Council subject to any changes in legislation on the holding of virtual meetings.

Signed: Mark Wheelton - Clerk to the Prestbury Parish Council