



Prestbury Parish Council

Dated this 22nd day of October 2021 to members of the Finance & General Purposes Committee, Prestbury Parish Council. You are hereby summoned to attend a meeting of the Committee which will be held on:

Date: Monday 1st November 2021

Time: 7.30pm

Venue: The Village Hall, Macclesfield, Prestbury, SK10 4BN

Note to Councillors:

If a member is unable to attend the meeting, please notify the Chairman of your apologies. If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least twenty-four hours in advance of the meeting.

Note to Public and Press:

Members of the public are open to attend the meeting. Those wishing to address the Council should notify the clerk by email 48 hours before the meeting at clerk@prestbury.gov.uk Members of the public will be able to address the meeting in person during Public Participation.

Due to the current Covid-19 restrictions a risk assessment has been undertaken and all attendees to this face-to-face meeting will be requested to follow its requirements. This assessment will be provided in advance by the clerk to all those wishing to attend.

AGENDA

1. **Apologies** - To receive any apologies for absence and note any non-attendance.
2. **Declarations of Interest** - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.
3. **Public Participation** - The Chair may allow representations from members of the public.
4. **Minutes** - To approve the minutes of the last meeting 26th July 2021.
5. **Finance / Audit** - To note balance on account, receive bank statements for quarter two, confirm payments and receipts for the period July to September 2021, consider bank reconciliation for the same period and including full year. To identify any payments not approved and check invoices (along with bank account details) against payments - in particular large payments or smaller frequent payments.
6. **2020/21 Year-end** - to note the External Audit Report from PKF Littlejohn
7. **Budget Update** - to review the budget outlook for 2021/21 and recommend a draft budget for 2022/23 to full Council.

8. **Parish Council Precept 2022/23** - To consider a Precept for 2022/23 for recommendation to full Council.
9. **VAT Qtr 3** - To note the balance of VAT outstanding.
10. **Regular Payments Update** - To note any changes to regular payments
11. **Asset Transfer** - to consider any assets for transfer from Cheshire East to Prestbury Parish Council for recommendation to full Council
12. **Deposit guarantee** - to consider any actions to strengthen the deposit guarantee position.
13. **Squash Club Lease** - to consider action to be taken on renewal of the Squash Club lease.
14. **Future Meetings** - To approve the date of the next meeting.

Signed – Susan Dalrymple, RFO to Prestbury Parish Council

Dated – 22nd October 2021