



Prestbury Parish Council

Minutes of the 7th Ordinary Meeting of Prestbury Parish Council

Date: Wednesday 8th December 2021

Time: 7.30 pm

Venue: Prestbury Village Hall

Attendance

Prestbury Parish Council

Cheshire East Council

None

Cllr A Dicken

Cllr D Franks (from 7.50pm)

Cllr P Holes

Cllr V Herbert

Cllr M Leather,

Cllr K Podmore

Clerk – M Wheelton

Members of the public -

PPC 21-22 / 155 - Apologies for absence

Prestbury Parish Council: Cllrs L Burns (observing on zoom), J Hallowell, D Murphy, A Toole, T Jackson & RFO – S Dalrymple

Cheshire East Council: Cllr P Findlow.

PPC 21-22 / 156 - Declarations of interest - None

PPC 21-22 / 157 - Public Participation - None

PPC 21-22 / 158 - Council Minutes

The minutes of the 6th Ordinary Meeting of 10th November 2021 were approved.

Proposed Cllr Dicken. Seconded Cllr Holes. Approved by all present at that meeting.

PPC 21-22 / 159 – Finance A report was presented by Cllr Holes on behalf of the RFO based on the previously circulated papers and the following were noted:

Signed

Date

Banking arrangements – update

Proposal To allow for continuity of approvals for HSBC internet banking it is proposed that permission to enter and authorise payments is given to Cllr Podmore and Cllr Leather.

Proposed Cllr Holes. Seconded Cllr Podmore. All in favour

Proposed 2022-23 budget and precept

Proposal: Council was requested to approve the budget and precept for 2022-23 as presented

Proposed Cllr Holes. Seconded Cllr Herbert. All in favour

Community Infrastructure Levy (CIL) report to Cheshire East Council –

This is due for submission by 31 December 2021 and will be prepared by the RFO Susan Dalrymple. It is proposed to report that the CIL will be spent on the additional costs for the playground resurfacing.

Credit note received due to cancellation of playground resurfacing –

Due to the cancellation of the contract to resurface the children's playground, Playground facilities has refunded the deposit of £10,455.91 + £2,091.18 VAT = £12,547.09. As this is a refund it has been processed as a negative payment in Scribe so the overall impact on payments in Scribe will be nil.

VAT – The VAT claim for 2nd quarter July-Sept has not been made. It is proposed that the 2nd quarter claim is combined with 3rd quarter and the claim made in January 2022. Current vat balance to claim £3,198.83

November 2021 accounts & Budget monitoring report to note

It was confirmed that members had received and noted all necessary reports.

Proposal - The Council is invited to receive and note the Bank Requisition & Budget Monitoring reports as presented.

Proposed Cllr Holes. Seconded Cllr Podmore . All in favour

Regular payments for approval

It was noted that during the month one request was sought for VISA Debit Card payment as follows:

Amazon Retail - 2 x Li/Fe batteries for SIDS cameras £166 each, total £332.00

Council was also requested to authorise the following overtime payment, the payment to be included in the Payroll for next month and be subject to PAYE/NI: Susan Dalrymple Overtime in October & November 2021. Included in salary payment for December 18.9 hours @ £14.05 per hour = £265.55
BACS

As set out in the RFO report, the following payments were requested be approved for payment to be made by Bank Transfer on 13th December 2021

Salary – Clerk. £confidential

Salary – RFO including overtime. £confidential

Signed

Date

HMRC- Tax/NI for December 2021 £358.67
Smart Parking Ltd - car park management (VAT) £2,956.41
ANSA Enviro Services Ltd - Waste Collections - Winter Fair £157.96
Prestbury Village Hall - Room bookings for meetings £404.00
Neil Townley Ltd - Xmas trees £430.00
Steve Worrel - Installation of Xmas trees £260.00
Steve Worrel - Installation of park bench £200.00
Shires Accountants Ltd - Payslips & RTI Submissions August 2021 £111.00
Stacy & Son Ltd - Signage for Xmas Fair £205.

Cllr Leather expressed her concern about the Smart Parking VAT payment and indicated that she would recirculate the government guidelines on VAT. Cllr Podmore confirmed that as previously agreed that the issue would be brought back to the next meeting of the Finance and General Purposes Committee

Proposed for payment Cllr Holes. Seconded Cllr Franks. Four in favour, one against

PPC 21-22 / 160 – Committees:

Members noted the minutes of the Planning Committee Meeting held on the 27th October 2021, Finance & General Purposes and Events Committees 1st & 15th November 2021.

Proposal - Approval was requested to move the next meeting of the Planning Committee from 5th January 2022 to 12th January 2022.

Proposed Cllr Podmore, Seconded Cllr Franks. All in favour.

PPC 21-22 161 - Councillor Vacancies –

Cllr Podmore informed members that interest had been expressed by a local resident in the existing vacancy. He indicated that both he and Cllr Leather are to meet them on the 15th December 2022 and will report back at the next meeting.

PPC 21-22 / 162 - Roads, pavements and safety of the public realm:

Prestbury Village Speed Watch group

Cllr Dicken informed members that the group is now operating with two teams and two Speedwatch guns. A volunteers meeting has been held and timetable agreed. Cllr Dicken also referred to the recent CEC consultation on speeding and agreed to review the information and circulate a response if felt necessary.

The group will also informally measure speed movements within a number of areas within the village centre.

Highways issues in Prestbury

Cllr Leather updated members on the recent CEC response to highway issues previously raised by the Council. It was felt that the response did not answer the key issues and the Clerk was requested to draft a further letter for the Chairman to send requesting either a face-to-face site meeting or virtual

Signed

Date

meeting if the former isn't possible.

Cllr Franks also agreed to Graham construction to see if they could advise on alternatives to the current cobbled road surface in the centre of the village.

To discuss improvements to finger post signage in the parish

Cllr Jackson had previously reported that she is still seeking a quote for repairing the current posts and to also repair the post on Bonis Hall Lane. Cllr Podmore confirmed that Cheshire East Council and The Kings School were discussing the re-instatement of the finger post at Four Lane Ends.

PPC 21-22 / 163 - Cheshire East Local Plan, Part 2 Examination In Public:

Cllr Podmore referred members to the update provided by Cllr Burns which was now on the Council's website. He thanked Cllr Burns for her assistance on this.

PPC 21-22 / 164 - Review of Cheshire East Council Taxi Policy - Public Consultation

It was agreed to not respond to this consultation.

PPC 21-22 / 165 - Cheshire East Local Plan - Final Draft Housing Supplementary Planning Document Consultation

Cllr Podmore referred members to a previously circulated draft response from Cllr Burns. It was proposed to approve the response as drafted, the Chairman to sign off and the Clerk to return to CEC
Proposed Cllr Podmore. Seconded Cllr Dicken. All in favour.

PPC 21-22 / 166 - Cheshire East Council's balanced budget consultation

Cllr Holes agreed to review the consultation and report back to the January meeting.

PPC 21-22 / 167 - To discuss potential funding available from the Poynton Area Partnership Group

Cllr Leather informed members that a new application form had been produced which she would circulate. Members were requested to bring items back to the January meeting but which at present included boundary fencing for the Bollin Grove Playing Fields.

PPC 21-22 / 168 - Prestbury Railway Station

Cllr Leather referred to Cllr Murphy's previously circulated report following the meeting with Friends of Disley Station. She confirmed new frames and glass windows were being installed in the waiting rooms. It was understood that the mud slippage issue is still unresolved.

PPC 21-22 / 169 - Grounds Maintenance:

Sundial planting bed – this item was carried forward to the next meeting.

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To consider a proposal to employ a lengthman as an additional resource to maintain the public realm in Prestbury

Cllr Herbert updated members on her recent discussions with Cllr Murphy. It was felt that employing an external contractor was the preferred option. It was considered that this could be the existing contractor used. Cllr Herbert agreed to complete a draft works schedule for discussion at the next meeting.

Litter bin cleaning

Cllr Herbert confirmed the difficulty with obtaining a contractor to deep clean the long-standing rubbish within the existing bins. Cllr Franks agreed to look at the issue with her and see what remedial action could be taken

PPC 21-22 / 170 - Children's Playground / Playing Field:

Playground surfacing –

Cllr Holes confirmed that three quotes had been obtained (four invites to tender sent out)

Proposal - That the Council approves the appointment of "Playground Facilities" as the contractor for the proposed works to upgrade the Bollin Grove Play Area at a cost of £40,349.10.

Proposed Cllr Holes. Seconded Cllr Herbert. All in favour.

PPC 21-22 / 171 - Bollin Valley Link Route:

It was confirmed that the Council is still waiting for a wider price for the Bollin Valley programme of works from CEC. The Council was also awaiting a list of contractors for the localised path works. The Clerk to raise again with CEC.

PPC 21-22 /172 - Events:

Christmas Fair

Cllr Holes confirmed that all arrangements were now in place. The Clerk was asked to email all councillors to seek their support for help on the event, meeting at 1.30pm.

Cllr Herbert thanked Cllrs Holes and Franks for all their hard work on the preparations.

Christmas lights –

Cllr Leather confirmed that these were now on. She was thanked by all for her work on this issue.

The Queen's Platinum Jubilee Beacons 2nd June 2022

Cllr Franks asked members to consider whether they Council could get involved with the Beacon programme and he agreed to get a cost and bring to the next meeting. It was felt that any event could be part of the summer fair.

Signed

Date

PPC 21-22 / 173 - Parish Council website and branding:

Cllr Franks confirmed that the website is now live but continues to be developed and populated including past minutes currently on Sharepoint.

Proposal – That Council agrees to the transfer of the prestburyparishcouncil.gov.uk domain name to the same host as Prestbury.gov.uk The cost to transfer and manage will be at a cost of £120.00 for one year year

Proposed Cllr Franks. Seconded Cllr Herbert. All in favour.

Cllr Franks also confirmed that he is seeking quotes for work to develop the Parish Council signage and branding. This will be brought back to the next meeting.

PPC 21-22 / 174 - Police Report:

Cllr Dicken confirmed that although a November report was not yet available from the PCSO that the October report showed nothing of significance.

PPC 21-22 / 175 - Clerk's report:

Correspondence –

Members reviewed the actions on items of correspondence received and circulated during the month. There were no clarifications required.

Date of next meeting: - To note that the next scheduled meeting is programmed for Wednesday 12th January 2022.

The meeting closed at 9.40pm

Signed

Date

Chairman - Prestbury Parish Council