



Prestbury Parish Council

Dated this 24th day of November 2021 to members of the Events Committee, Prestbury Parish Council. You are hereby summoned to attend a meeting of the Committee which will be held on:

Date: Monday 29th November 2021

Time: 3.30pm

Venue: The Village Hall, Macclesfield, Prestbury, SK10 4BN

Note to Councillors:

If a member is unable to attend the meeting, please notify the Chairman of your apologies. If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least twenty-four hours in advance of the meeting.

Note to Public and Press:

Members of the public are open to attend the meeting. Those wishing to address the Council should notify the clerk by email 48 hours before the meeting at clerk@prestbury.gov.uk. Members of the public will be able to address the meeting in person during Public Participation.

Due to the current Covid-19 restrictions a risk assessment has been undertaken and all attendees to this face-to-face meeting will be requested to follow its requirements. This assessment will be provided in advance by the clerk to all those wishing to attend.

AGENDA

1. **Minutes** - To approve the Committee Minutes of 15th November 2021.
2. **Event Plan** - To review progress on actions on the plan including review Risk Plan and Road Closure Plan already submitted to Cheshire East; agree any further items of expenditure.
3. **Financial Plan** - To review the overall financial plan for the event.
4. **Future Meetings** - To approve a date for next meeting.

Signed – Cllr P A Holes, Chair, Events Committee, Prestbury Parish Council

Dated – 24th November 2021