



Prestbury Parish Council

Ordinary Council Meeting Agenda

Dear Members,

You are summoned to a meeting of Prestbury Parish Council:

Date: Wednesday 14th December 2022

Time: 7.30pm

Venue: The Village Hall, Macclesfield Road, Prestbury.

AGENDA

1. Apologies:

To receive any apologies for absence and note any non-attendance.

2. Declarations of Interest: To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

3. Public Participation -The Chair may allow representations from members of the public.

4. Minutes:

To approve the minutes of the Ordinary Meeting held on 9th November 2022.

5. Committee Minutes: To receive and note the following-

- a. Planning Committee – 5th December 2022
- b. Finance and General Purposes held on the - 17th October 2022, 12th December 2022
- c. Events Committee minutes - 25th October 2022 (draft)
- d. Staffing Committee minutes: - 21st October 2022

6. Matters Arising: To receive updates only from previous actions still ongoing but which currently require no further consideration, action or decisions and aren't otherwise on the agenda including:

- a. PPC Board Room – update of information boards. (VH)

Please Contact: **Sue Davies** – Clerk to Prestbury Parish Council
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- b. Bridge Green Carpark contract – deferred until the January meeting.
- c. Royal British Legion Commemorative Tree
- d. Royal British Legion War Memorial.
- e. Christmas Lights and Trees.

7. Finance: All items included in the RFO report:

- a. To note the annotated bank statement dated 30th November 2022.
- b. To note the bank reconciliation dated 30th November 2022.
- c. To note the summary of receipts and payments dated 30th November 2022.
- d. To note the budget monitoring report and reserve report dated 30th November 2022 with projections for the end of year position.
- e. To note income received in November 2022.
- f. To note regular payments made in November 2022.
- g. To approve payments to be paid since the last meeting noting that a payment to Events hire is retrospective due to the timing of the fair and the request for a payment upfront.
- h. To receive an update on the opening of an account with Unity Bank including signatories and to resolve to agree that Cllr Herbert is added as a full signatory and the assistant Clerk as an online signatory once recruited.

8. Budget/Precept 2022-2023

- a. To consider and resolve to agree the draft budget for 2023 and 2024.
- b. To resolve to agree the precept request to Cheshire East Council for 2023 to 2024.

9. External Audit 2022-23

To note response from PKF Littlejohn to challenge the point raised and that the qualification raised has been removed from their database due to being incorrect.

10. Prestbury Squash Club Lease

To receive and consider quotes for the drafting of a new lease.

11. Projects –

To receive an update report from the working group assigned to work on the projects and aims of the Council and to agree any further actions.

- a. To consider and agree, in principle only, the main themes for the Council.
- b. To agree the remit for the working groups and to agree any actions.
- c. To agree membership of working parties.



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12. Bollin Grove Playground Safety:

To receive an update on costs and to consider any actions.

13. Bridge Green Carpark – entrance work required.

To receive an update including consideration of any quotes received.

14. Defibrillator update

- a. To agree that from February 2023, the Council will start to conduct the twice weekly checks rather than contracting out.
- b. To agree signage required to be placed to ensure the Council cannot be seen as being liable.

15. Model Councillor-Officer Protocol (member's item from Cllr Burns)

To receive and consider adoption of the new model councillor-officer protocol issued by NALC.

16. Civility and Respect Protocol issued by NALC (members item from Cllr Burns)

To consider signing up to the Civility and Respect pledge issued by NALC including verification that all councillors have read the code of conduct adopted in 2019 and other documents circulated in relation to this and also agree the training policy and note records of training.

17. Police: To receive any updates and reports from the police//PCSO.

18. Cheshire East Policies;

- a. Cheshire East's Site Allocation Policy Document (SADPD)

To note the policy was due for adoption earlier on the 14th December and that the Parish Council regrets that, despite its efforts, policies on the release of the Green Belt in the parish and on housing density have not been amended. (Item 7 of Cheshire East Council Agenda – [link](#))

- b. Cheshire East Minerals and Waste Plan - Consultation on Draft Minerals and Waste Plan (MWP) and Call for Sites.

To consider the consultation and to agree any response, if felt required, from Prestbury Parish Council. [Link](#)



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19. Roads, pavements and safety of the public realm:

- a. Village Speed Watch group – to receive an update on the work of the group including approval of a request to purchase two signs rather than one.(AD).
- b. To discuss improvements to finger post signage in the parish and agree any actions (TJ).
- c. To receive any updates from the Clerk in relation to correspondence on highways matters.
- d. To receive any updates from CE Cllr Paul Findlow.

20. Annual Parish Meeting:

To agree the format, date and time of the Annual Parish Meeting for 2023.

21. Prestbury Village Hall:

To receive the Annual Report from Cllr Herbert as the Council appointed trustee to the village hall.

22. Clerk's report – To discuss and agree actions on any items of correspondence received including:

To note that the Parish Council holds the condolence book for the Queen and has written to Buckingham Palace as required

23. Chair's and Member's Reports (Information only)

Date of next meeting: - To note that the next meeting is Wednesday 11th January 2022 - 7.30pm.

24. To resolve that the following item will be held off camera with members of the press and public excluded due to being a contract of commercial sensitivity:

25. Staffing – To receive an update on the recruitment of an assistant clerk. To agree any recommendations from the interview panel in relation to appointment, pay and other contractual issues.

Signed: Sue Davies Clerk Prestbury Parish Council