



# Prestbury Parish Council

## Finance & General Purposes Meeting Agenda

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Dear Members,

You are summoned to a meeting as follows:

**Date:** Monday 30<sup>th</sup> January 2023

**Time:** 7:30 pm

**Venue:** The Village Hall, Macclesfield Road, Prestbury, Cheshire

**Note to Public and Press:**

Members of the public wishing to address the Council should do so during "Public Participation". Permission to speak will be at the discretion of the Chairman. Please note, the Council may not be able to answer questions if the Council has not considered or resolved the question on an agenda item during a prior meeting. Should this be the case, the Council may advise correspondence with the Chairman to request the item be discussed at a future Parish Council meeting. If questions are considered out of the remit of Prestbury Parish Council, residents will be referred to the appropriate body.

### AGENDA

1. **Apologies - To receive any apologies for absence and note any non-attendance.**
2. **Declarations of Interest - To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.**
3. **Public Participation - The Chair may allow representations from members of the public.**
4. **Minutes**  
To approve the draft minutes of the previous Finance & General Purposes meeting held on Wednesday 7<sup>th</sup> December 2022, 7:30pm.
5. **Member Audits**
  - a. To receive the Q2 audit report from Cllr Herbert.
  - b. To review the Q3 accounts and to receive updates from the clerk on items requiring resolution. To note the bank reconciliations.
  - c. To nominate a member to conduct an in-house audit to report back to the next meeting.
6. **To receive a quarter three budget report, including reserve levels, from the RFO and to agree any virements required.**



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## **7. Risk Assessment Document**

To review the Council's risk assessment document and to agree any changes or updates for recommendation to Full Council.

## **8. Bridge Green Carpark Contract**

To receive an update from K Podmore and to consider options. To agree a proposal for recommendation to Full Council.

## **9. Leases**

To review the leases and consider any actions, especially in relation to the Tennis Club Lease. To agree any actions and agree any recommendations to Full Council.

## **10. Contracts and regular suppliers**

To receive a list of regular suppliers and contracts and to consider and agree review dates.

## **11. Clerk and Chair's Reports**

## **12. Members items: For members to raise any other items for note relating to the committee. (Items raised on the night cannot be debated)**

## **13. Future meetings – The next Finance & General Purposes committee meeting: 6<sup>th</sup> March 2023, 7:30pm.**

Signed: Sue Davies – Clerk and RFO