



Prestbury Parish Council

Ordinary Council Meeting Agenda

Dear Members,

You are summoned to a meeting of Prestbury Parish Council:

Date: Wednesday 11th January 2023

Time: 7.30pm

Venue: The Village Hall, Macclesfield Road, Prestbury.

AGENDA

1. Apologies:

To receive any apologies for absence and note any non-attendance.

2. Assistant Clerk

To introduce and welcome the newly appointed assistant Clerk, Amanda Riley, to the Council.

3. Declarations of Interest: To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

4. Public Participation –

The Chair may allow representations from members of the public.

5. Extended Public Participation –

To receive a guest from King's School. To receive any updates and communicate areas that the school and Parish Council could assist each and support each other.

6. Minutes:

To approve the minutes of the Ordinary Meeting held on 14th December 2022.

7. Committee Minutes: To receive and note the following-

- a) Planning Committee – 6th December 2022 and 9th January 2023 (draft)
- b) Finance and General Purposes held on the - 12th December 2022 (draft)
- c) Events Committee minutes - 25th October 2022 (draft)

Please Contact: **Sue Davies** – Clerk to Prestbury Parish Council
clerk@prestbury.gov.uk
07735 878606

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d) Staffing Committee minutes: - 21st October 2022 (draft)

8. Previous Action Updates: To receive brief **updates only** from previous actions still ongoing but which currently require no further consideration, action or decisions and aren't otherwise on the agenda including:

- a) Bridge Green Carpark contract – deferred until the February meeting.(KP)
- b) Squash Club Lease – ongoing and with the solicitors (KP)
- c) Royal British Legion Commemorative Tree. (Clerk and KP)
- d) Royal British Legion War Memorial. (Clerk)
- e) Project Plan (AT).
- f) Defibrillator checks (Clerk)
- g) Bridge Green Carpark Entrance work (Clerk)
- h) Bollin Grove Playground Safety – matting (VH)

9. Finance: All items included in the RFO report:

- a) To note the annotated bank statement dated 31st December 2022.
- b) To note the bank reconciliation dated 31st December 2022.
- c) To note the summary of receipts and payments dated 31st December 2022.
- d) To note the budget monitoring report and reserve report dated 31st December 2022 with projections for the end of year position.
- e) To note income received in December 2022.
- f) To note regular payments made in December 2022.
- g) To approve payments to be paid since the last meeting.

10. Lengthsman Service

To receive a quote from Street Scape run by Congleton Town Council and to consider and agree a trial of the services until 31st March 2023.

11. Civility and Respect including the Model Councillor-Officer Protocol

- a) Councillors to affirm that they have read the following and to allow questions, comment and discussion at the chair's discretion:
 - The NALC roles and responsibilities guidance.
 - The Code of Conduct adopted at the last relevant meeting in May 2019.
 - The NALC social media guide.
- b) To review and approve the councillor/officer protocol for the Council.
- c) To review and approve a training policy for the Council.
- d) To review and approve a Dignity at Work Policy for the Council.
- e) To resolve to sign up to the Civility and Respect pledge (see Appendix 1)



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- f) To agree to commit to striving towards the Quality Council Award (May submission) and to authorise the Clerk to pay the enrolment fee.

12. Parish Council LOGO

To discuss and agree any actions in relation to the Parish Council LOGO going forward.

13. Police: To receive any updates and reports from the police//PCSO.

14. Roads, pavements and safety of the public realm:

- a) Village Speed Watch group – any update.
- b) To discuss improvements to finger post signage in the parish and agree any actions.
- c) To receive any updates from the Clerk in relation to correspondence on highways matters.
- d) To receive any updates from CE Cllr Paul Findlow.

15. Annual Parish Meeting:

To receive an update and to consider and agree any further actions..

16. Clerk's report – To discuss and agree actions on any items of correspondence received including:

- Police and Crime Commissioner – Police Budget survey.
www.smartsurvey.co.uk/s/policebudget202324
- Consultation sessions on the proposed Cheshire East budget (12th Jan and 24th Jan 2023)
- Notification of a CAA CAP1616 Airspace Change Process Consultation.
<https://consultations.caa.co.uk/safety-and-airspace-regulation-group/acp2022>

17. Chair's and Member's Reports (Information only)

Date of next meeting: - To note that the next meeting is Wednesday 8th February 2023 - 7.30pm.

S Davies

Signed: Sue Davies Clerk Prestbury Parish Council



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Appendix 1:

Definition of Civility and Respect

Civility means politeness and courtesy in behaviour, speech, and in the written word.

Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	