



Prestbury Parish Council

Events Committee Meeting Agenda

Dear Committee Members,

You are summoned to a meeting on:

Date: Wednesday 22nd February, 2023

Time: 7:00pm

Venue: The Village Hall, Macclesfield Road, Prestbury. SK104BN

Note to Public and Press

Members of the public wishing to address the Council in respect of a planning application should do so during "Public Participation". Permission to speak will be at the discretion of the Chairman.

Observers not wishing to attend in person can view but not participate in the meeting via Microsoft Teams. To view the meeting this way please forward your email address to the Clerk (clerk@prestbury.gov.uk) 48 hours before the above date, after which you will receive confirmation to join the meeting

AGENDA

1. Apologies:

To receive any apologies for absence and note any non-attendance.

2. Declarations of Interest –

To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

3. Public Participation –

The Chair may allow representations from members of the public.

4. Minutes – To approve the minutes of the following Events Committee meetings:

- a. 15th November 2022.



Prestbury Parish Council

5. To consider and agree the names of the bi-annual fairs going forward.

6. Review of the 'Winter' Fair:

To receive feedback from the meeting of the organising councillors and to agree any recommendations arising.

7. To review and consider further the 'generic' event plan put into place.

To add the agreed changes to produce the first plan for the summer event.

8. Summer' Fair Event Plan:

To consider and agree actions required including:

- a. Authorisation for the Clerk to apply for the road closure.
- b. To authorise the expenditure for the road closure with Amberon.
- c. To authorise the clerk to apply for the TEN.
- d. Role of Independent Street inrelations to bins, signage and artwork and contact with business. To consider the need for an SLA to clarify.
- e. To agree entertainment provision and to authorise associated expenditure.
- f. Advertising considerations.
- g. Other consideration from the plan.

9. Coronation Event:

- a. To receive feedback from the councillor brainstorming session and to consider a forward plan and actions required.
- b. To agree the formation and membership of a task group to organise the event, feeding back to the events committee and/or Council as required and to agree the remit of the task group. To especially note that key decisions cannot be made by task groups.

10. Financial Plan

To receive an update from the Clerk on budgetary position of the committee and to consider any changes required in light of the Coronation Event (for recommendation to F&GP and full council).

11. Items raised by Chair, Clerk or Members



Prestbury Parish Council

12. Date of next meeting and agreement of a meeting schedule until May 2023: -

To be discussed and agreed.

Signed Sue Davies

A handwritten signature in black ink that reads "Sue Davies". The signature is written in a cursive style.

Clerk to the Council