



# Prestbury Parish Council

## Minutes of the 10th Ordinary Meeting of the 2022-2023 Civic Year.

**Date:** Wednesday 11<sup>th</sup> January 2023  
**Time:** 7.30 pm  
**Venue:** The Village Hall, Macclesfield Road, Prestbury

**Attendance:**

Prestbury Parish Council:  
Cllr V Herbert (Chair)  
Cllr D Franks  
Cllr T Jackson  
Cllr M Leather  
Cllr K Podmore  
Cllr A Stewart  
Cllr A Thomas  
Cllr A J Toole

**Also in attendance**

S Davies	Clerk and RFO	A Riley	Assistant Clerk
Cllr L Burns	(remotely).		
Cllr P Findlow	Cheshire East Council		
Mr J Slack	Headteacher, Kings School		

The meeting opened at 7:30pm

### **PPC 22-23/184 Apologies for absence**

Apologies were received from Cllr L Burns, Cllr A Dicken, Cllr G Naismith and Cllr D Murphy.

### **PPC 22-23/185 Assistant Clerk**

Amanda Riley was introduced as the newly appointed Assistant Clerk. It was noted that, by agreement, Amanda wouldn't be working her full hours until 1<sup>st</sup> March 2023.

### **PPC 22-23/186 Declarations of interest**

None declared.

Signed .....  
Date: 8<sup>th</sup> February 2023



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## **PPC 22-23/187 Public participation**

No public participation.

## **PPC 22-23/188 Extended Public Participation – Kings School**

The Chair welcomed Mr Slack, Headteacher at Kings School, and thanked him for attending the meeting.

Mr Slack explained to the council that the school is now into its third academic year on the new site and had been in situ for two and a half years.

The move has been a success for the school and pupil numbers have exceeded the original estimates. The school is increasing in popularity.

The current roll is 1,298 pupils with a split of approximately 400 in infants/juniors, 700 in seniors and 220 in sixth form. Around 200 pupils are from the SK10 4 postcode.

The school is almost at capacity and has no plans to increase numbers above 1300. The entrance exam is due to take place soon and there are four applicants for every place. There will be 75 places in year 7.

The initial move to the site was delayed because of covid and the grounds have taken more time than anticipated to complete.

Moving forward the school is keen to develop partnerships with other schools in the area and is currently holding maths challenges, forest school days and allowing use of the swimming pool and other facilities. Concerts by The Royal Northern College of Music are also being held in the school.

There was a discussion and update about pupil welfare issues due to the move and travel arrangements due to covid.

There was a discussion about traffic around the school and the associated problems. A number of Councillors raised the issue of coaches and large buses running a loop and added that this had been part of the planning application that only smaller buses (up to 12 seats) be used. Mr Slack stated that he was not aware of this and offered to investigate the details.

Parking issues were raised and problems with on-site spaces often being full due staff parking needs. Mr Slack felt the issues have eased and the fragile balance has been upset by recent roadworks such as the extensive works at Broken Cross.

In the future the school hopes to build a small cricket pavilion and to increase the size of the current changing rooms. The cricket pavilion and history at the previous site was a pride to the school. The school are also looking at the cost implications of installing solar panels and planning permission is in place for this.



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The school owns farm buildings which are currently being used by their estates department as storage. In the future these buildings may be used to extend the outward-bound facilities which could also be used by other groups such as the scouts.

There was also a discussion about the loss of greenbelt and mature trees. Mr Slack said that several mature trees had been removed because they were unsafe but that over 2,000 trees have been planted on the site.

Cllr A J Toole asked more about welfare associated with the move. The effects of covid and change to co-education were noted as the predominant factors affecting welfare in recent years.

Cllr Podmore raised concerns from residents over additional car-parking and planning considerations. Mr Slack raised that land at the back of the farm building may be used, but the school respected the beauty of the site. Cllr Podmore also asked on behalf of residents when the landscape planting may be completed and Mr Slack answered this would be continued in the next growing season.

Cllr Podmore asked about advertising banners and planning considerations. Mr Slack agreed to confirm that they are within permitted development rights in size.

Cllr Thomas praised the positives of the initiatives being taken by the school in the community. He raised the opportunities for school and the pupils to be involved in community projects and activities. An example given was for a brass band participating in Prestbury Parish Council's events or for Duke of Edinburgh support by the Council. Mr Slack expressed that he would be happy to explore any possibilities.

Cllr Franks asked about any replanting of trees that had been removed during construction. Mr Slack assured that there had been plenty replanting including an orchard. Other organisations, parents and children had also been involved.

It was agreed that a good communication and working relationship going forward should be pursued. Mr Slack asked for any concerns to be passed to him so that amicable solutions could be sought. He expressed a willingness to attend future meetings if required.

Promoting Prestbury's leisure facilities to the children was raised by Cllr Leather. Mr Slack noted that such facilities could be advertised in the school newsletter by the clubs.

Concerts at the school were raised and were highly praised by councillors who had attended in the past.

Cllr V Herbert thanked Mr Slack for his comprehensive overview of the current situation and for taking the time to attend the Parish Council meeting.

*Cllr Stack left the meeting at this point.*

Signed .....  
Date: 8<sup>th</sup> February 2023



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## **PPC 22-23/189 Minutes of the Ordinary Meeting held on the 14<sup>th</sup> December 2022**

The minutes of the meeting held on the 14<sup>th</sup> December 2022 were approved as an accurate record by those present.

## **PPC 22-23/190 Committee Minutes: To receive and note the following -**

- a. Planning Committee Minutes held on 9<sup>th</sup> January 2023**  
Deferred.
- b. Finance and General Purposes held on 12<sup>th</sup> December 2022**  
Deferred.
- c. Events Committee minutes held on the 25<sup>th</sup> October 2022.**  
Deferred.
- c. Staffing Committee minutes held on the 21<sup>st</sup> October 2022.**  
Deferred.

## **PPC 22-23/191 Previous Action Update:**

To receive updates from previous actions still ongoing but which currently require no further action or decision and are not otherwise on the agenda.

### **a. Bridge Green Car Park Contract**

This item will be taken to the next Finance and General Purposes Committee meeting.

### **b. Squash Club Lease**

No further updates at present.

### **c. Royal British Legion Commemorative Tree**

The Clerk explained that she has the plans of the underground services at the carpark and needs to check they aren't impeded by the proposed tree location. Clerk to update the Royal British Legion.

### **d. Royal British Legion War Memorial**

The Clerk noted that she will update the Royal British Legion.



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**e. Project Plan**

Cllr A Thomas advised that a meeting has been arranged.

**f. Defibrillator Checks**

The Clerk outlined that the twice monthly checks would be carried out by the Parish Council from 1<sup>st</sup> February 2023. Cllr V Herbert and Cllr A J Toole volunteered to provide back up support if required.

**g. Bridge Green Car Park Entrance Work**

This was reported as on-going with no further updates at present.

**h. Bollin Grove Playground Safety – Matting**

It was noted that this is ongoing.

**PPC 22-23/192 Finance: All Items Included in the RFO Report**

The Council received the RFO report:

**a. Bank statements**

The Council received and noted an annotated bank statement dated 31<sup>st</sup> December 2022. The Clerk pointed out a small discrepancy on one invoice which is currently being investigated.

**b. Bank reconciliations**

The Council received the bank reconciliation 31<sup>st</sup> December 2022 which doesn't reconcile due to the invoice mismatch in (a). This statement and reconciliation will be taken to the next Finance and General Purposes meeting after the discrepancy discussed in (a) has been solved.

**c. To note the summary of receipts and payments dated 31<sup>st</sup> December 2022**

The Council received a list of payments and receipts dated 31<sup>st</sup> December 2022. The total payments made totalled £5124.68 net, £5496.26 gross. It was noted these figures are based on the invoices and may be subject to small adjustment based on (a).

**d. To receive the budget monitoring report dated 31<sup>st</sup> December 2022**

The Council received and noted a budget monitoring report dated 31<sup>st</sup> December 2022 and also noted the current position and the predicted year end position. This budget monitoring will be examined in more details at the January F&GP meeting.



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**e. To note income received during December 2022**

To note that no income was received in December 2022

**f. To note the regular payments made during December 2022.**

The following regular payments were noted:

Supplier	Description	Net £	VAT £	Total £
Smarty	Mobile 1	4.50		4.50
Smarty	Mobile 2	4.56		4.56
Zen	Cloud storage	6.99	1.40	8.39
Armadillo	Storage	158.00	31.60	189.60
British Gas	Car Park Electricity	46.21	2.31	48.52 *
HSBC	Bank charges	8.00		8.00
Microsoft	Office 365	32.40	6.48	38.88 **
Microsoft	Office 365	113.00	22.60	135.60

\* Equates to two month's payments as no direct debit payment made in November. There have been some small alterations to charges which the RFO will correlate to payments made and report to F&GP or back to Council.

\*\* Note the comments under the reconciliation.

**g. Payments for approval in January 2023**

The Council approved the following payments to be made by BACS:

Supplier	Description	Net £	VAT £	Total £
Steve Barlow	Signs in Village Hall		£620.00	£620.00 *
Salaries	Jan 23 Salaries	-	-	-
HMRC	Jan 23 HMRC		-	-
NEST	Nest pension	84.40		84.40
Higgins	Defib Testing 13/12	55.00	11.00	66.00
Crewe Brass	Winter Fair ent.	500.00		500.00
Amberon	Road closure	975.00	195.00	1170.00
Lite	Xmas Lights (new)	2700	540.00	3240.00
Lite	Xmas Light (contract)	8216.00	1643.20	9859.20
ANSA	Q3 work	763.69	152.74	916.43
Stacy and Son	Signs for fair	93.99	18.80	112.79
Bandwagon	Van hire – fair	120.00		120.00

Total BACS payments for approval= £16,584.09 net, £18499 gross.

\*retrospective.



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The Council approved the payments except for that to Lite for the contract work. It was agreed that this invoice needs further checking and to delegate approval of payment to the Clerk once the check was complete on the proviso the invoice value doesn't increase.

## **PPC 22-23/193 Lengthsman Service**

A discussion took place about the opportunity to employ a maintenance service from Congleton Town Council and agreed that it was important that any works undertaken should be to enhance services provided by Cheshire East and not as a direct replacement.

The service would be two men for one day every two weeks with all equipment, training and insurance would be the responsibility of Congleton Town Council.

The Clerk was asked to write to Cheshire East Council informing them of the impact of Prestbury Parish Council paying for extra services.

Cllr K Podmore noted the need to look for quotes for groundwork conducted by ANSA commencing from April 2023.

It was agreed to trial Congleton Council's service until the end of the financial year and a cost of no more than £2,000. Councillors to forward information on tasks that need completing to the Clerk who will liaise with Congleton Town Council. Cllr V Herbert and Cllr Thelma Jackson agreed to assist the Clerk and assistant Clerk with the liaison with the operatives.

## **PPC 22-23/194 Civility and Respect including the Model Councillor-Officer Protocol**

### **a. Councillors to affirm that they have read the following and to allow questions, comment and discussion at the chair's discretion:**

The chair requested that all councillors need to read the material and confirm to the clerk that they have done so prior to the next meeting.

### **b. To review the Councillor/Officer Protocol.**

It was resolved to approve and adopt the Councillor/Officer protocol.

### **c. To review an approve the training policy.**

This item was deferred until the next meeting.

### **d. To review and approve the Dignity at Work Policy**

It was resolved to approve and adopt the Dignity at Work Policy

### **e. To resolve to sign up to the Civility and Respect pledge.**



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Deferred until the next meeting when all councillors will have confirmed they have read the material.

## **PPC 22-23/195** Parish Council Logo

Cllr D Franks informed the Council that there are three version of the current logo being used in different ways around the village. Quotes are being obtained to provide a single high-resolution logo. The Chair noted that the procurement should be progressed through the Clerk.

More information will be available for February's meeting.

## **PPC 22-23/196** Police: To receive any updates and reports from the police/PCSO

The Clerk was asked to enquire if Jessica Thorn, the new PCSO, is able to attend February's meeting. The Clerk to ascertain if there are any police surgeries in the area.

## **PPC 22-23/197** Roads, pavements and safety of the public realm:

### **a. Village Speed Watch Group**

The group will resume in January 2023. Cllr Dicken had asked it be reported that two speed recording devices (SIDs) have delivered and will be in use soon.

### **b. Finger Post Signage**

Cllr D Franks advised the Council that only one company provides a refurbishment service for finger posts and that this organisation will be contacted.

### **c. Highways Update**

The following have been reported:

- banging grid on the cobbles at the junction of New Road and The Village.
- the faded road lines near the Bridge Green car park.
- the gully on Macclesfield Road.

Councillors were informed that the easiest way to report concerns is via 'My Street'. The Clerk can also back up these by reporting issues to the Cheshire East Council area highways officer.

### **d. To receive updates from Cllr P Findlow**

Cllr P Findlow reported that the budget has been allocated to provide road improvements between New Road and Prestbury Hall.





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## **PPC 22-23/198 Annual Parish Meeting:**

The clerk reported that the main hall is not available for the Annual Parish Meeting on appropriate weekday evenings. The two smaller rooms will be used and it was suggested that community groups be invited along to provide information for residents who attend.

Dates proposed are either Wednesday 15th March or Wednesday 22nd March.

The draft agenda is on share point and all Councillors were requested to contact Cllr V Herbert if they would like anything adding. The agenda will be finalised at February's meeting.

## **PPC 22-23/199 Clerk's Report**

### **a. Police and Crime Commissioner - Police Budget Survey**

It was noted that Councillors can fill the survey in as individuals online.

### **b. Consultation Sessions on proposed Cheshire East budget**

It was noted that Councillors can sign up for online sessions.

### **c. Airspace Change Process Consultation**

To be deferred to February's meeting.

## **PPC 22-23/200 Chair's and Member's Reports (information only)**

The Community Resilience Plan to be discussed at February's meeting.

**To note the date of the next meeting is Wednesday 8<sup>th</sup> February 2023, 7:30pm**

Meeting closed at 22:00