

Prestbury Parish Council
Minutes of Events Committee Meeting
Held Tuesday 21st June 2022
In Prestbury Village Hall, Prestbury, Cheshire, SK10 4BW

Attendance

Cllr Arthur Dicken

Cllr Danny Franks (Chair)

Cllr Valerie Herbert (minute taker)

Apologies

Cllr Marilyn Leather

Not present

Cllr Tony Toole

Members of the Public

Lisa Cowley from Independent Street

Item 1 Declarations of interest.

Nil

Item 2 Public participation

Nil apart from the organiser of the event

Item 3 Approval of previous minutes and notes

The minutes from 7th March and notes from 4th April and 30th May 2022 were approved.

Item 4 Event Plan

- Confirmed that walkie talkies will not be required
- Confirmed that the Parish Council is insured
- Bins have been organised
- Letter to residents has been distributed (15th June 2022)

Actions

- Cllr Dicken to send Cllr Franks the road closure email
- Cllr Dicken to check availability of normal volunteers to help with road closure.
- Confirmed that the TENS notice has been received
- 11.30 on Sunday 10th July – Cllr Franks will hold a brief training session
- Cllr Franks to supply hazard tape to Lisa
- Cllr Herbert to bring Hi vis jackets
- Cllr Franks will check power arrangements with Cllr Holes
- First Aid / Lost Child will be situated outside the Chemist
- Lisa will re-do the event plan showing who is where
- Cllr Herbert to ensure entrance to Shirleys car park is manned to prevent access to Abbey Mill

Item 5 Finance

The payments the Parish Council is responsible for are

- The road closure (£975 +VAT)
- Entertainment – the Samba Band (£100), Gemma (£250), Punch and Judy (£395)

Proposed expenditure

Cllr Franks proposed that he could spend up to £125 on road closure signs (6 xA3)
Seconded Cllr Dicken All in favour. Wording to include cyclists dismount or similar if possible

Date of next meeting Tuesday 12th July at 19.30 (Club Room at the Village Hall has been booked) to discuss what went well and what could be improved

Cllr D.Franks

Chairman, Events Committee