



# Prestbury Parish Council

## Ordinary Council Meeting Agenda

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Dear Members,

You are summoned to a meeting of Prestbury Parish Council:

**Date:** Wednesday 8<sup>th</sup> March 2023

**Time:** 7.30pm

**Venue:** The Village Hall, Macclesfield Road, Prestbury.

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### AGENDA

**1. Apologies:**

To receive any apologies for absence and note any non-attendance.

**2. Declarations of Interest:** To receive any disclosable pecuniary or other disclosable interests as required under Chapter 7 of the Localism Act 2011.

**3. Public Participation –**

The Chair may allow representations from members of the public.

**4. Minutes:**

To approve the minutes of the Ordinary Meeting held on 8<sup>th</sup> February 2023.

**5. Committee Minutes: To receive and note the following-**

- a) Planning Committee held on the –6<sup>th</sup> February 2023 and 6<sup>th</sup> March 2023.
- b) Finance and General Purposes held on the - 30<sup>th</sup> January 2023 and 6<sup>th</sup> February 2023.
- c) Events Committee minutes - 25<sup>th</sup> October 2022 and 20<sup>th</sup> February 2023.
- d) Staffing Committee minutes: - 30<sup>th</sup> January 2023.

**6. Previous Action Updates:** To receive brief **updates only** from previous actions still ongoing but which currently require no further consideration, action or decisions and aren't otherwise on the agenda including:

**Please Contact:** **Sue Davies** – Clerk to Prestbury Parish Council  
[clerk@prestbury.gov.uk](mailto:clerk@prestbury.gov.uk)  
07735 878606

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- a) Bridge Green Carpark contract – deferred until the April meeting. (KP)
- b) Royal British Legion Commemorative Tree. (Clerk)
- c) Royal British Legion War Memorial. (Clerk)
- d) Bridge Green Carpark Entrance work (Clerk)
- e) Bollin Grove Playground Safety – matting (VH)

## **7. To receive a verbal report from the events committee and to agree any recommendations.**

- a) To note arrangements for the Summer Fair.
- b) To agree proposals around the May Coronation.

## **8. Britain In Bloom**

To agree the submission of the entry and approval of the £85 payment. To agree any further actions.

## **9. Finance: All items included in the RFO report:**

- a) To note the annotated bank statement dated 28<sup>th</sup> February 2023.
- b) To note the bank reconciliation dated 28<sup>th</sup> February 2023.
- c) To note the summary of receipts and payments dated 28<sup>th</sup> February 2023.
- d) To note income received in February 2023.
- e) To note regular payments made in February 2023.
- f) To approve payments to be paid since the last meeting of the 6<sup>th</sup> February 2023.
- g) To note the budget monitoring report and reserve report dated 28<sup>th</sup> February 2023 with projections for the end of year position and to resolve to agree any recommendations from F&GP.
- h) To note and consider a grant application from a litter picking group for waders.
- i) To agree any recommendations from the FandGP committee relating to allocation of the grant budget.
- j) To receive a report from the F&GP committee relating to regular suppliers and to agree any recommendations.

## **10. Risk Assessment**

To consider and approve the Risk Assessment Document as recommended by F&GP.

## **11. Publication Scheme and Retention of Information**

To review the following documents and to approve as recommended by F&GP.

- a) Publication Scheme.



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b) Retention Policy.

## 12. Parish Council LOGO

To receive a report from Cllr Franks and to approve or otherwise the recommendations.

## 13. Airspace Change Process Consultation

To consider further the consultation and to agree any Parish Council response or actions as compiled by Cllr Leather.

## 14. Lengthsman Service:

To receive an update on progress and agree any feedback.

## 15. Police: To receive any updates and reports from the police//PCSO.

## 16. Roads, pavements and safety of the public realm:

- a) Village Speed Watch group – any update.
- b) To receive an update on the purchase of signage and to agree any actions
- c) To discuss improvements to finger post signage in the parish and agree any actions.
- d) To note an update on the gritting situation and agree actions.
- e) To receive any updates from the Clerk in relation to correspondence on highways matters.
- f) To receive any updates from CE Cllr Paul Findlow.

## 17. Annual Parish Meeting:

To receive any further update and to consider and agree to any further actions.

## 18. Elections May 2023

To further consider publicity and process for the forthcoming elections. To note the election timetable and the period of pre-election sensitivity.

**19. Clerk's report** – To discuss and agree actions on any items of correspondence received and feedback from meetings held.

## 20. Chair's and Member's Reports (Information only)

**Date of next meeting: - To note that the next meeting is Wednesday 12<sup>th</sup> April 2023 - 7.30pm.**



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**21. To resolve that the following item will be held off camera with members of the press and public excluded due to being a contract of commercial sensitivity:**

**22. Leases Update**

*Sue Davies*

Signed: Sue Davies Clerk Prestbury Parish Council